

**HOMEWORK PROCEDURES**

- A. The determination of specific homework assignments and the amounts of homework appropriate for students is to be made by the teacher and/or department in collaboration with other teachers, departments, and administrators at the school site.
1. Homework assignments should reflect a cooperative effort of all curricular areas. Departments are encouraged to coordinate major homework assignments.
  2. Homework assignments should be thoroughly understood by students before leaving the classroom.
  3. Homework should reflect the District emphasis on basic skills and the adopted courses of study.
  4. Assignments should concentrate on areas or subjects of demonstrated need.
  5. Assignments given should be appropriate to the age and ability of the student. Special consideration should be given to students with physical handicaps and other learning disabilities.
  6. Assignments which require an inordinate amount of time to complete are not in the best interest of the students and should be avoided.
  7. Suggested Homework Guidelines  
  
Grades 7-8 Students at these grade levels should spend an average of 8-10 hours on homework per week.  
  
Grades 9-12 Students in these grades should spend an average of 12-15 hours per week on homework assignments. Students in college preparatory classes should spend more than 15 hours per week on homework assignments.
  8. Long-range assignments (research papers, etc.) should include periodic progress checks.
- B. All assignments should be evaluated in a timely manner such as:
1. Sharing and discussing work completed.
  2. Having students self-correct, exchange papers, etc.
  3. Collecting and correcting work and returning it to students.
- C. Students should be held accountable for the work assigned.

- D. To promote a positive relationship between the school and the home, principals are responsible to see that parents are informed of homework policies and procedures. One or more of the following may be used to effect the desired communication:
1. Letter distributed to all parents.
  2. Public Meetings.
  3. Open house or conferences.
  4. School handbook.
  5. Workshops, inservice meetings, etc.
- E. Communication defining homework policies and procedures should include the following:
1. Purpose and types of homework.
  2. Frequency, length of assignments, and amount.
  3. Student accountability.
  4. Evaluation of homework.
  5. Parents' responsibility, including:
    - a. Providing time and suitable environment.
    - b. Communicating concerns and problems to the school.
    - c. Providing appropriate assistance and guidance.
    - d. Providing encouragement and support.